

TxATE Board Meeting
Sunday, October 16
Embassy Suites, San Marco, TX
Veramandi A
1:00-2:30

1. Members present:
 - a. Liz Ward
 - b. Denise Staudt
 - c. Debby Shulsky
 - d. Veronica Estrada
 - e. Jean Kiekel
 - f. Joan Berry
 - g. Christie Bledsoe
 - h. Marlene Zipperlen
 - i. Ginny Fender

2. Introduction of new 2nd Vice President and 2017 Forum editor

3. Report on Minutes from June – Recap given by Jean; moved to accept June minutes by Denise Staudt and seconded by Liz Ward. Approval of minutes passed.

4. Forum report – Jana Willis/Debby Shulsky – Overview normally the Forum is out by now but we had trouble getting submissions, there was a quality issue, so Elda and Jana are working on it. It will be published in the next couple of weeks. New editorial board has been established. Joan Berry will be moving to the editor, Sandy Labby will be moving to associate editor and Michelle Giles will be moving to assistant editor. CSOTTE is promoting a journal TxEP: Texas Educator Preparation. The journal will be scheduled to come out in May. This will offer two state publications. For the Forum, accepted submissions do require joining of TxATE for publication. The issue is getting word out to programs for submissions. Board needs to brainstorm ways to get word out quickly to solicit submissions.

5. Financial report – Liz
 - a. Audit – At the beginning of June, \$26,240.42 in the bank (preregistration for conference and before expenses) Current balance \$24,921.76 in the bank. We are a healthy organization at this time. The money market account has not yet been set up. Money is currently just sitting in checking account when it could be earning interest and transfer money as needed. Motion made that

the treasurer open a money market account by Christie Bledsoe, seconded by Debby Shulsky. Motion carried.

- b. We have not yet transferred the \$2500 to support Karen Jenlink's presidency. It has been invoiced. We will send \$500 for ad in Philadelphia journal. We can send the rest of the money closer to time it is going to be used or we can send the money before setting up money market account because we have been invoiced by ATE for the commitment.
 - c. Conference share – Motion made to accept the profit-share (\$644.00 for each organization participating) from summer conference 2016; seconded by Jean Kiekel. Motion carried.
6. Executive Director's report – Ginny Fender
- a. Membership – now have 72 members. A table will be manned for membership at this conference.
 - b. Increasing membership ideas:
 - i. Outstanding paper award for graduate student submission to Forum with money toward presenting paper at ATE. Paper could be chosen by editorial board.
 - ii. More promotion such as speaking to doctoral student organizations/advisors about importance of membership in TxATE.
 - iii. ATE – Feb 10-14 in Orlando, FL – set up a "Texas Howdy Y'All" social Marlene Zipperlen motioned that a limited budget of \$500 be committed to social gathering at the conference. Seconded by Debby Shulsky. Motion carried.
7. Nominations and Elections – Marlene Zipperlen
- a. Call for nominations for
 - i. Second vice-president (nominee – Shelia Baker, UHCL)
 - ii. Secretary – Jean Kiekel
 - iii. At-large member (nominee Suzanne Lindt and Kimberly Dickerson). Slate will be presented at CSOTTE where additional nominees from the floor can be submitted.
 - iv. Electronic vote will take place after CSOTTE.
 - b. Call for ATE delegates at CSOTTE – volunteers from the floor who are committed to attending conference all three years during their tenure. Motion made by Marlene Zipperlen that TxATE make a one year contribution of \$100/delegate to attending the 2017 annual conference for the delegates. Seconded by Liz Ward.
8. ATE Advertisement – Ginny Fender – a full page ad will be taken out in the summer ATE conference program and a full page ad will be taken out in the February ATE conference program

9. New website design – website will be rolled out. We need to cross reference membership list to ensure that all universities represented are listed. One call for journal, one for summer conference, one for awards, and one for general information.
 - a. Suggestions for creating a social media presence – a Facebook page, Twitter account

10. Booker and Coody Awards and Partnership – Debby Shulsky - We are not presenting Coody Awards at the conference, but we are making a Booker award this year. We are giving a partnership award on behalf of TxATE. Winner will receive a complimentary conference registration to next year's conference and presentation.

11. Summer Conference – Denise – Conference scheduled for June 5-6, 2017 (alternate weekend is June 12-13, 2017). We are not able to hold summer conference at St. Edwards due to construction. We have several leads – Concordia, UT. Checking with SBEC to see if they might be able to attend. No word yet from Tim Miller. Victoria Ellis responded that they were unable to confirm requests this far in advance and will consider attending summer conference. University of Incarnate Word has been secured for summer conference – Skyroom reserved. Wyndham Garden has been contacted and hotel rate of \$104.00 night. Fees may be waived to use UIW. Attendance at Monday-Tuesday has been well attended. Ensuring that other organizations are involved and SBEC is at conference for better attendance. In the past, we have planned summer meeting the week of a TEA board meeting and when the legislature is finishing their session. Motion made to keep the conference on June 5-6, in Austin, and to seek out a hotel option – made by Veronica Estrada and seconded by Liz Ward. Motion carried.

12. Other Business
 - a. Motion to adjourn Executive Board meeting.